

# APPRENTICE EVALUATION FORM

Name ..... Year of App.....

Employer ..... Report for Month..... Yr.....

## ATTITUDE and INTEREST

- \_\_\_\_ (5) Enthusiastic  
 \_\_\_\_ (4) Above Average  
 \_\_\_\_ (3) Average  
 \_\_\_\_ (2) Somewhat Lacking  
 \_\_\_\_ (1) Poor

**ADAPTABILITY** (Ability to work with others and job situations)

- ☐ (5) Adjusts to All Situations  
☐ (4) Above Average  
☐ (3) Average  
☐ (2) Needs Improvement  
☐ (1) Poor

## JUDGEMENT

- ☐ (5) Excellent  
☐ (4) Above Average  
☐ (3) Average  
☐ (2) Lacking Concentration  
☐ (1) Poor

## DEPENDABILITY

- ☐ (5) Minimum supervision needed  
☐ (4) Above Average  
☐ (3) Reliable  
☐ (2) Sometimes Forgetful  
☐ (1) Unreliable

## QUALITY OF WORK

- \_\_\_\_ (5) Excellent  
 \_\_\_\_ (4) Above Average  
 \_\_\_\_ (3) Average  
 \_\_\_\_ (2) Needs Improvement  
 \_\_\_\_ (1) Poor

### QUANTITY OF WORK

- ☐ (5) High Production  
☐ (4) Above Average  
☐ (3) Average  
☐ (2) Needs More Effort  
☐ (1) Poor

### LEARNING ACCOMPLISHMENT

- ☐ (5) High Retention  
☐ (4) Above Average  
☐ (3) Average  
☐ (2) Below Average  
☐ (1) Poor

## ATTENDANCE

- \_\_\_\_(5) Regular  
\_\_\_\_(1) Irregular

## PUNCTUALITY

- \_\_\_\_(5) Regular  
\_\_\_\_(1) Irregular

APPRENTICE SHOULD APPEAR BEFORE APPRENTICE COMMITTEE .....YES .....NO

## INITIATIVE

- (5) Readily Assumes Responsibilities  
—(4) Above Average  
—(3) Average  
—(2) Needs Encouragement  
—(1) Poor

COMMENTS .....

JOB: ..... PHONE .....

EVALUATED BY (PRINT): ..... TITLE .....

SIGNATURE .....

**FOLD HERE**

## INSTALLATION WORK

**FOLD HERE**

## WORK RECORD

1st Week	2nd Week	3rd Week	4th Week	5th Week
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1st Week	2nd Week	3rd Week	4th Week	5th Week
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HOURS AVAILABLE						INTERIOR					
HOURS WORKED						U.G. SEWERS					
DAYS LATE						WASTE & VENT					
WORK EXPERIENCE						WATER DISTRIB.					
EXTERIOR						GAS DISTRIB.					
SEWERS						FIRE LINES					
WATER						ACID WASTE					
GAS						TESTING					
OTHER						DISTRIBUTION					
						CLEAN-UP					
						SET FIXTURES					
SERVICE WORK						ACCESSORIES					
OTHER						SLEEVE INSERTS					
						CO-ORDINATION					
						RUN ERRANDS					
Apprentice Signature						OTHER					

**Apprentice  
Signature**